

PRIVACY NOTICE for pupils in schools

Privacy Notice - Data Protection Act 1998

We St Bedes Catholic School are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information (Attendance information is not collected for pupils under 5 at Early Years Settings or Maintained Schools), characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it.

We are required by law to pass some of your information to the Local Authority (LA), and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact Mrs Dexter.

If you require more information about how the LA and/or DCSF store and use this data please go to the following website:

- http://www.teachernet.gov.uk/_doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc

If you are unable to access these websites, please contact the LA or the DCSF as follows:

- **CMISS Support Team**
email: support-childrens.cmiss@northlincs.gov.uk
tel: 01724 297297

- **Public Communications Unit**
Department for Children, Schools and Families
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
website: www.dcsf.gov.uk
email: info@dcsf.gsi.gov.uk
tel: 0870 000 2288.

Your attention is drawn to (PRIVACY NOTICE – what the DCSF does with pupils' and children's data) of this Privacy Notice, which gives supplementary information about the processing of pupil data by organisations. This can be obtained by going onto the school's website.

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In addition for Secondary Schools

Connexions Services - Once you are aged 13 or over we are required to pass on certain information to the Connexions services. Connexions is the government's information and advice service for all young people aged 13 to 19 in England.

We must provide both your own and your parent/s' name/s and address/es, and any further information relevant to the Connexions services' role.

However, you (if you are over 16) or your parents can ask that no information beyond name and address be passed to Connexions. Please inform Mrs Dexter if you wish to opt-out of this arrangement. For more information about Connexions please, please contact the Local Authority as shown above.

S-Cool - On behalf of your Child's school and with their full agreement, North Lincolnshire Council will send information about your child to a third party organisation called S-cool Limited for the provision of software products delivered over the Internet that can help your child to identify qualities, skills and ambitions, help them to plan their work experience, education and career and/or submit online applications for courses. The information required by S-cool Limited includes the pupil's first name, surname and date of birth. S-cool Limited also requests the ethnicity and gender of learners. This data is not essential but valuable in helping educational organisations to monitor and improve the quality of service they provide by enabling them to run aggregated reports of data. Data Protection Officer at S-cool Limited, 19 Elmdale Road, Tyndalls Park, Bristol. BS8 1SG. Further information on S-Cool is available from: <http://www.s-cool.com/educational-services/>

Please inform Ruth Kitching on 01724 297106 if you wish to opt-out of this arrangement. For more information about Connexions please, please contact the Local Authority as shown above.