



25th February 2022

YEAR 11 LATES PROCEDURE

Dear parent,

Earlier this week, you received a letter regarding a new system being introduced to improve punctuality at the start of the school day. As part of this system, students receive an after school detention on the same day that they are late. I have been contacted by a number of parents and spoken to students concerned about the impact of this on them missing period 6 lessons; therefore, I have decided that for Year 11 we will have the following system:

- If a student arrives into school between 8:45 and 9:00am, they will receive a 30 minute lunchtime detention on the same day. As such, students will not miss period 6 should they arrive before 9am.
- Where students are significantly late to school ie. after 9am, they will receive a 60 minute after school detention on the same day; this could result in them missing their period 6 lesson.

It is vital that students attend school on time in order to maximise learning time and to limit disruptions to lessons. I would like to thank you for your ongoing support in ensuring that your child is adequately supported in the preparations for their GCSE exams.

I would like to remind parents to contact the school if there is a truly exceptional reason why their child will be late.

Yours sincerely

Mr R Hibbard

Headteacher